

Tenancy details

Please email your completed application to revenue@citywestwater.com.au or fax it to (03) 9313 8006.

Please note: All fields are mandatory for applications to be processed. Incomplete applications will be returned for full completion.

Property address:

Date property tenanted (entry date):

Principal tenant

First name (if a company please provide company name):

Surname:

Date of birth:

Home phone number:

Mobile number:

Work phone number:

Email address:

Tenant identification – please provide **one** of the following (businesses must provide their ABN in 'Other' field).

Identification type	Identification number	Expiry date
Driver's licence		
Medicare card		
Health Care card		
Pension card		
Passport number		
Other (please specify)		

Secondary tenant (if applicable)

First name:

Surname:

Date of birth:

One contact phone number:

Secondary tenant identification

Identification type	Identification number	Expiry date
Driver's licence		
Other (please specify)		

Applicant's name (please print clearly):

Applicant's signature:

Date:

For agent's completion

Tenant's previous address:

Managing agent's details:

Do you wish to receive a SMS advising this application has been processed? Yes No

Mobile:

At least two working days notice is required (to enable a meter reading to be undertaken) before a tenant can be made liable for water usage and sewer disposal charges. If you are a pension card holder, you may be eligible for a rebate on water usage charges. Please phone 131 691 for more information. Please note City West Water does not bill tenants directly for water usage on commercial properties.